

DOCUMENT 00 91 13 {00910}

ADDENDA

{ADDENDA}

ADDENDUM NUMBER [_____]

This document includes example statements offered only to illustrate the format for issuing modifications and additions to Bid Documents by Addenda.

EJCDC General Conditions define Addenda as issued "prior to opening of bids". AIA General Conditions define Addenda as issued "prior to execution of the Contract". Identify modifications made after execution of Contract in accordance with the General Conditions.

For each Addendum issued for a Project, increment the above Addendum reference number by one. Items in this sample Addendum are numbered for ease of reference.

In the statements below, identify Project title and Owner's name exactly as stated in the Project Manual. Use the Addendum date, not the date on the Project Manual.

Contact the CSRF Support Center at supportcenter@csrf.org to submit comments or suggestions for improvements to this specification. Visit the SPECTEXT web site at www.spectext.com for current product announcements.

DATE: [_____]

PROJECT: [_____]

PROJECT NUMBER: [_____]

OWNER: [_____]

[ARCHITECT]

[ENGINEER]: [_____]

TO: [Prospective Bidders] [_____]

Bidding Documents referenced in the statement below is a term defined by:

- Document 00 21 13 {00200}.
- Document 00 21 14 {00201} incorporating AIA Document A701-1997 with defined terms.
- Document 00 73 14 {00815} incorporating EJCDC No. C-700 with defined terms.

This Addendum forms a part of the Contract Documents and modifies the Bidding Documents dated [____], Addendum Number [1] [____] issued [____], and Addendum Number [2] [____] issued [____], with amendments and additions noted below.

Acknowledge receipt of this Addendum in the space provided in the [Bid Form.] [Quotation.] [____]. Failure to do so may disqualify the Bidder.

This Addendum consists of [____] pages and the following Drawings:

Extend the following drawing list to identify drawings issued with this Addendum. Date drawings to coincide with Addendum date.

No.	Drawing Title	Issue Date

List amendments and additions to the documents in the order of appearance in the Project Manual and the Drawings. Identify revisions to previously issued Addenda first.

The listings below are examples to illustrate Addenda format, only.

CHANGES TO ADDENDUM NUMBER 1 - Issued July 6, 2005

1. Revise Item 3; bid closing date and time to July 31, 2005, 2: 00 PM Central Standard time.

CHANGES TO THE PROJECT MANUAL

DOCUMENT 00 01 10 - TABLE OF CONTENTS {00010 - TABLE OF CONTENTS }

2. Delete "Section 09 68 16 - Sheet Carpeting {09686 - Sheet Carpet}" from the listing.

DOCUMENT 00 21 13 - INSTRUCTIONS TO BIDDERS {00200 - INSTRUCTIONS TO BIDDERS }

3. Article 2.1 Paragraph C:

Add to the end of the sentence: "... to the offices of the Architect."

SECTION 01 20 00 - PRICE AND PAYMENT PROCEDURES {01200 - PRICE AND PAYMENT PROCEDURES }

4. Article 1.2 Paragraph F: Add the following Subparagraph: